Your Guide to STEAM Forward 2021

Registration • Connection • Participation

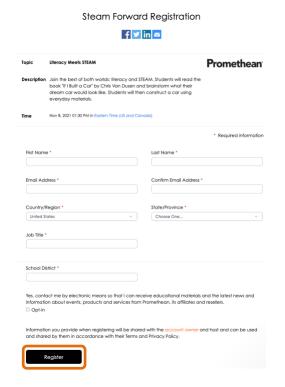
How to Register

Register for as many sessions as you would like at: https://www.prometheanworld.com/microsites/steam-forward/

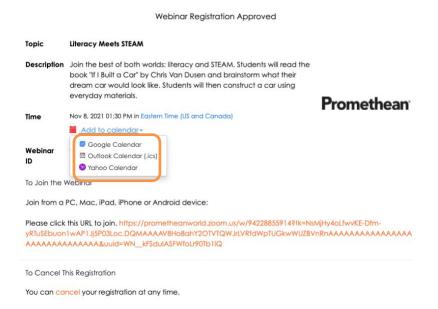
1. Select a session from the STEAM Forward website and click the red **Register** button.



1. From this screen, input your information and select the black **Register** button.



2. Once you register, select the Add to calendar dropdown to add this event to your calendar.

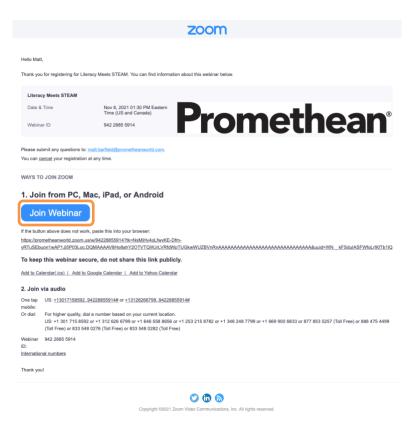


3. You will also receive an email from Matt Barfield confirming your registration. Check your SPAM and/or Junk folders if you do not receive an email in your primary inbox. Be sure to save this email! You will use it to connect to the session on November 8.

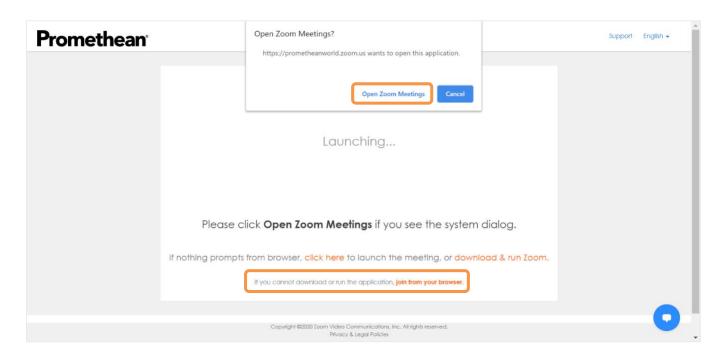


How to Connect

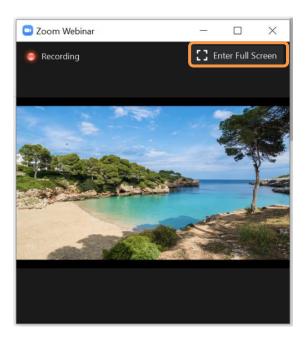
1. On November 8, 5 minutes before the session starts, refer to your registration email. Note: All times are Eastern. Click the **Click Here to Join** link. Please note: You will use the same registration link throughout the day to join the Opening Keynote and LIVE from the Promethean STEAM Lab sessions.



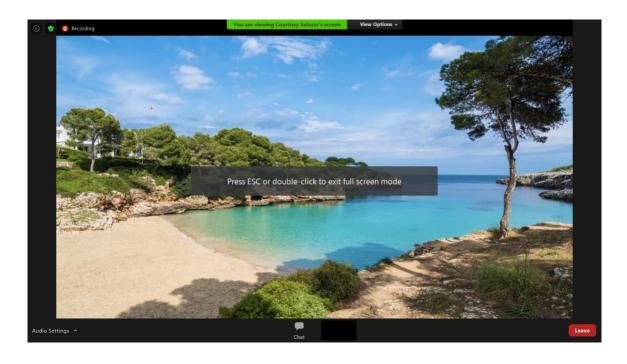
2. You will be prompted to **Open Zoom Meetings**. A secondary option would be to select **join from your browser**.



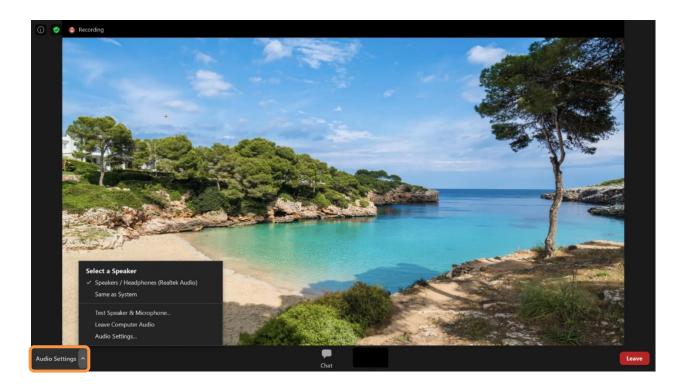
3. A Zoom Webinar window will pop up on your desktop screen. Select Enter Full Screen.



4. Once in full screen mode, you may always press **ESC** or **double-click** to exit full screen mode. You'll briefly receive a message indicating these options.



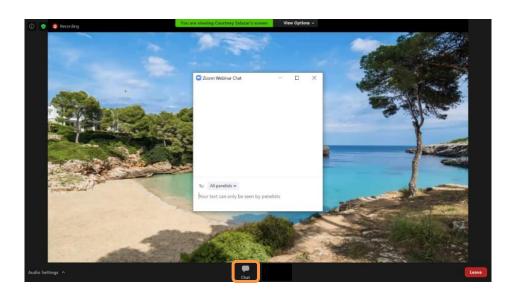
5. Next, you'll want to connect your audio. Select **Audio Settings** in the lower left corner.



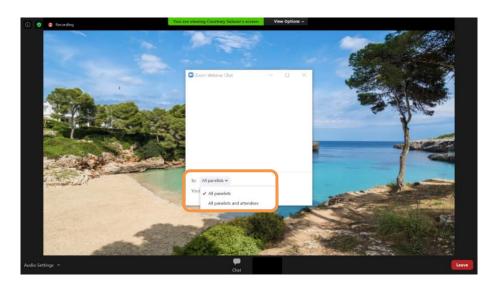
How to Participate

We encourage you to embrace a road trip vibe and tweet us @LearnPromethean with #STEAMForward21.

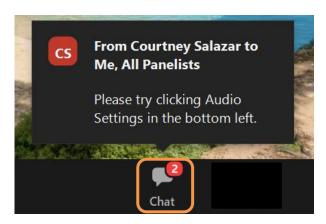
1. We want to hear from you! You will be automatically muted, but we encourage you to post questions by using the **Chat** button, located at the bottom of the window.



2. Within the Chat window, select the **dropdown** to choose your audience. We recommend asking your question to **All panelists and attendees** so that others may see your question and benefit from the answer you receive.



3. Responses to your questions will briefly appear at the bottom of your screen, and a little red notification will remain on your Chat button until you select it once more.



Additional Information

- There will be a Twitter contest during STEAM Forward! Tweet what you are learning and excited by throughout the session and/or day for a chance to win a prize! Be sure to tag us @LearnPromethean and use the hashtag #STEAMForward21.
- Within a week of STEAM Forward, we will send you a follow-up email containing your digital badge, certificate(s) of attendance, and a link to a short, anonymous survey. Please take a moment to let us know about your experience. We appreciate your attendance and feedback!
- All session recordings will be posted to our <u>Learn Promethean</u> website shortly after STEAM Forward is over.

Thank you for making this day special and for all you do.

We appreciate you!